

# Cabinet

## 1 July 2019



**Time and venue:**

**2.30 pm in the Ditchling Room at Southover House, Southover Road, Lewes, BN7 1AB**

**Membership:**

**Councillor Isabelle Linington (Chair); Councillors Joe Miller (Deputy-Chair)  
Liz Boorman, Phil Davis, Tom Jones, Jim Lord and Ron Maskell**

**Quorum: 4**

*Published: Friday, 21 June 2019*

## Agenda

**1 Minutes of the meeting held on 10 June 2019 (Pages 5 - 8)**

**2 Apologies for absence**

**3 Declarations of interest**

Disclosure by councillors of personal interests in matters on the agenda, the nature of any interest and whether the councillor regards the interest as prejudicial under the terms of the Code of Conduct.

**4 Urgent items**

Items not on the agenda which the Chair of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances as defined in Section 100B(4)(b) of the Local Government Act 1972. A supplementary report will be circulated at the meeting to update the main reports with any late information.

**5 Public question time**

To deal with any questions received from members of the public in accordance with Council Procedure Rule 11 (if any).

**6 Written question from councillors**

To deal with written questions which councillors may wish to put to the Chair of the Cabinet in accordance with Council Procedure Rule 12 (if any).

## **7 Matters referred to the Cabinet**

Matters referred to the Cabinet (whether by the Scrutiny Committee or by the Council) for reconsideration by the Cabinet in accordance with the provisions contained in the Scrutiny Procedure Rules or the Budget and Policy Framework Procedure Rules set out in part 4 of the Council's Constitution.

None.

## **8 Portfolio progress and performance report quarter 4 - 2018-2019** (Pages 9 - 38)

Report of Director of Regeneration and Planning  
Lead Cabinet member: Councillor Phil Davis

## **9 Finance update - performance quarter 4 - 2018-2019**

Report of Chief Finance Officer **(to follow)**  
Lead Cabinet member: Councillor Phil Davis

## **10 Medium term financial strategy** (Pages 39 - 62)

Report of Chief Finance Officer  
Lead Cabinet member: Councillor Phil Davis

## **11 Financial procedure rules** (Pages 63 - 104)

Report of Chief Finance Officer  
Lead Cabinet member: Councillor Phil Davis

## **12 Update on tourism activities for Lewes District** (Pages 105 - 114)

Report of Director of Tourism and Enterprise  
Lead Cabinet member: Councillor Liz Boorman

## **13 Recommendations from Climate Action Group** (Pages 115 - 136)

Report of Director of Service Delivery  
Lead Cabinet member: Councillor Isabelle Linington

## **14 Housing finance for short term lettings development** (Pages 137 - 144)

Report of Director of Regeneration and Planning  
Lead Cabinet member: Councillor Ron Maskell

## **15 Lewes District Local Plan Part 2 - Publication of main modifications for consultation** (Pages 145 - 210)

Report of Director of Regeneration and Planning  
Lead Cabinet member: Councillor Tom Jones

**16 Greater Brighton Economic Board - Admission of New Member to the Board**  
(Pages 211 - 242)

Report of Director of Regeneration and Planning  
Lead Cabinet member: Councillor Joe Miller

**17 Enabling the development of Community Assets - Market Tower, Lewes and 2 Fisher Street, Lewes** (Pages 243 - 248)

Report of Director of Regeneration and Planning  
Lead Cabinet member: Councillor Joe Miller

**18 Exclusion of the public**

The Chief Executive considers that discussion of the following items is likely to disclose exempt information as defined in Schedule 12A of the Local Government Act 1972 and may therefore need to take place in private session. The exempt information reasons are shown beneath the items listed below. Furthermore, in relation to paragraph 10 of Schedule 12A, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. (The requisite notices having been given under regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.)

(Note: Exempt papers are printed on pink paper).

**19 Waiver of Contract Procedure Rules - 3G All-Weather Pitch Surface Replacement, Downs Leisure Centre** (Pages 249 - 252)

Report of Director of Regeneration and Planning  
Lead Cabinet member: Councillor Phil Davis

Exempt information reason 3 – information relating to the financial or business affairs of any particular person (including the authority holding that information).

## Information for the public

**Accessibility:** Please note that the venue for this meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired. This agenda and accompanying reports are published on the Council's website in PDF format which means you can use the "read out loud" facility of Adobe Acrobat Reader.

**Filming/Recording:** This meeting may be filmed, recorded or broadcast by any person or organisation. Anyone wishing to film or record must notify the Chair prior to the start of the meeting. Members of the public attending the meeting are deemed to have consented to be filmed or recorded, as liability for this is not within the Council's control.

**Public participation:** Please contact Democratic Services (see end of agenda) for the relevant deadlines for registering to speak on a matter which is listed on the agenda if applicable.

# Information for councillors

**Disclosure of interests:** Members should declare their interest in a matter at the beginning of the meeting.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

**Councillor right of address:** A member of the Council may ask the Leader, a Cabinet Member or the Chair of a committee or sub-committee any question without notice upon an item of the report of the Cabinet or a committee or subcommittee when that item is being received or under consideration by the Council.

A member of the Council may ask the Chair of a committee or sub-committee a question on any matter in relation to which the Council has powers or duties or which affect the District and which falls within the terms of reference of that committee or subcommittee.

A member must give notice of the question to the Head of Democratic Services in writing or by electronic mail no later than close of business on the fourth working day before the meeting at which the question is to be asked.

## Democratic Services

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

**Email:** [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk)

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